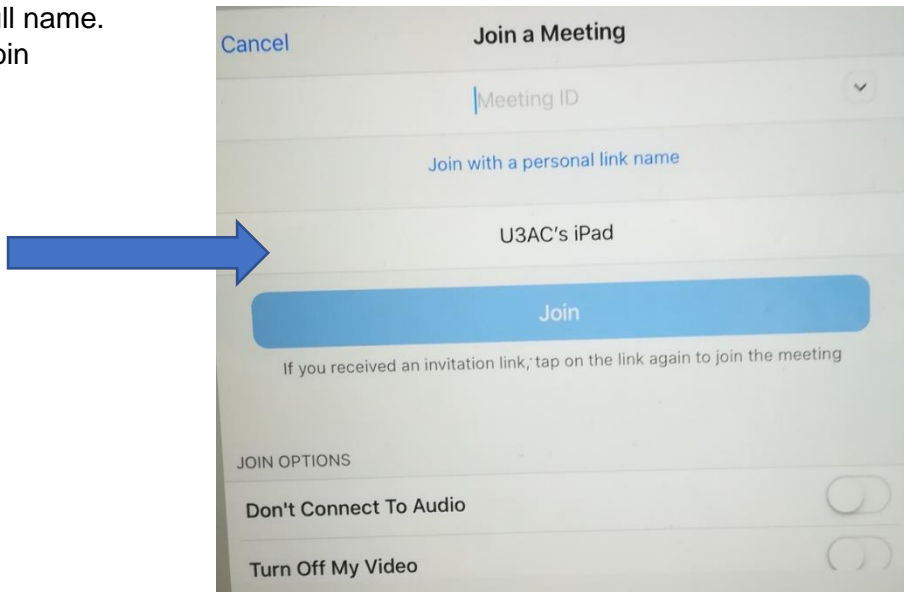
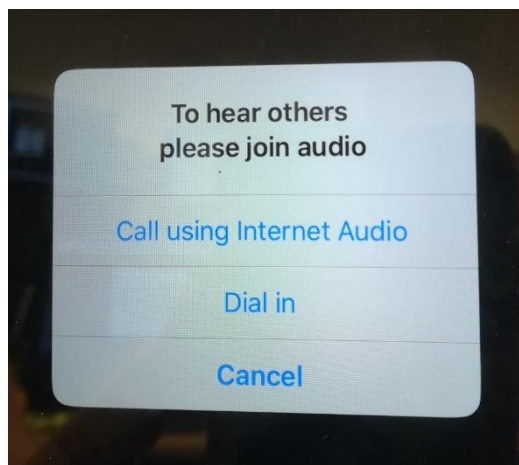


How to join and view zoom on an iPad

1. You can join the meeting one of two ways
 - a. Click on the link on the email
 - b. Input the meeting ID and password from the Zoom home page
2. When you join the second way, you will see the screen below.
3. Input the meeting ID (which is a series of numbers on your email)
4. You can at this stage choose what your name on the screen will be. We do suggest you log in with your full name.
5. Click join



6. Enter the password (again a series of numbers in the email)
7. You will then see the screen shown below, this screen is about connecting your audio so you can be heard.
8. Click 'Call using Internet Audio' unless you specifically wish to Dial in.

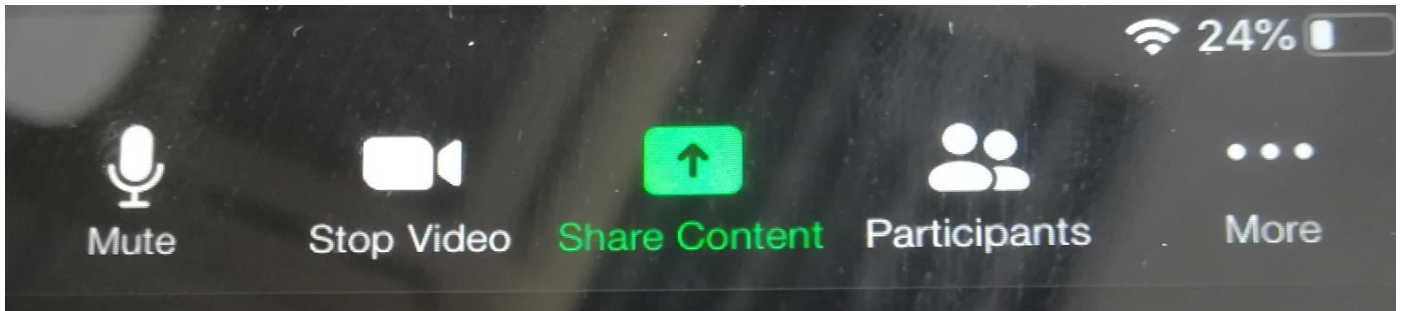


9. Once you are in the meeting you will be able to familiarise yourself with the various options.

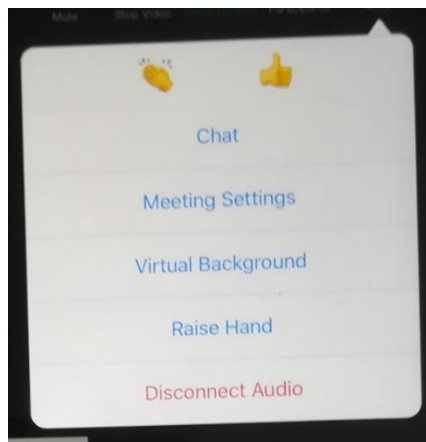
You will need to tap on the screen to see the various functions

At the top right hand side of the screen you will see the

MUTE STOP VIDEO SHARE CONTENT PARTICIPANTS and MORE



1. MUTE – this turns your sound off – this is useful if you have any background noise in your area also when you are handling your iPad this creates a lot of noise for others
2. STOP VIDEO – this turns your camera off – if your connection is not very strong we would recommend this
3. SHARE CONTENT – this is if you are a tutor who wishes to share a PowerPoint or similar
4. PARTICIPANTS – this gives you a list of your fellow members but does take up space on your screen so we recommend you do not click this.
You can also click on the name of your self and rename in this section.
5. MORE – this gives you a few other options – reactions (clap hands or thumbs up), chat, meeting settings, virtual background, raise your virtual hand and disconnect Audio.



There are also a few items on the left-hand side of the screen

1. Leave – click this to leave the meeting
2. Switch Camera – switches the camera from viewing yourself to viewing what is behind the iPad
3. Switch to Gallery View – you can then view up to nine other members of your class

Please Note: older versions of iPads and Android devices may differ

